

Safety and Emergency Procedures

2600.1 CONTROL OF FLAMMABLE, TOXIC AND CAUSTIC MATERIALS

- (a) Flammable, toxic and caustic materials will be stored in compliance with applicable laws governing the Jail Operations facilities.
- (b) Employees responsible for handling any flammable, toxic or caustic materials shall be aware of the hazards listed on the labels and use appropriate safety precautions.
- (c) Ordering, receiving, warehousing and disposal of flammable, toxic and caustic materials will be the responsibility of the Warehouse staff.
- (d) Jail Operations Correctional Services Assistants (CSA) will be responsible for obtaining these materials from the warehouse. The CSA's will keep the facility area storage rooms supplied with the materials as needed.
- (e) Flammable, toxic and caustic materials will be stored in locked areas inaccessible to inmates. Inmates may only have access to and use these materials under direct supervision of jail staff.
- (f) Accidental spills of toxic chemicals or HMC soap must be cleaned up immediately. Remove all ignition sources from the area and apply absorbent to the spill area.
 - 1. Refer to the Material Safety Data Sheets (MSDS), which are on file in each location where chemicals are stored, such as the various cleaning closets throughout the IRC, CMJ, and CWJ. Complete details can also be found in the facility Fire/Life/Safety office.
- (g) Combustible materials will not be stored in plumbing chases. Clothing, paper products, wood and flammable liquids must be stored only in the designated storage rooms.
- (h) Spills of diesel fuel, paint thinner, varnish, and paint must be cleaned up immediately. Remove all ignition sources from the area and apply absorbent to the spill area.
- (i) Improper exposure to any chemicals will be treated immediately according to the instructions on the product label. Staff and inmates will immediately report to the medical staff for emergency treatment. A report shall be written on each such improper exposure where there is a possibility of injury or damage.